

# HIGH BICKINGTON PARISH COUNCIL

Clerk: Mrs Jenny Baker, Homewell Cottage, High Bickington, Umberleigh. Devon EX37 9AY  
Tel: 01769 560628 : e-mail: [highbickingtonpc@hotmail.co.uk](mailto:highbickingtonpc@hotmail.co.uk)

8 May 2020

Dear Councillors:

You are summoned to attend the following meeting:

Remote Parish Council Meeting Wednesday 13 May 2020 at 7.30 pm  
Meeting to be held via video/teleconference facilities, joining details can be obtained from the Clerk via email [highbickingtonpc@hotmail.co.uk](mailto:highbickingtonpc@hotmail.co.uk) or telephone 01769 560628

## AGENDA

To receive information from District and County Councillors  
To receive information from the Police  
Any other matters raised by the public

The formal meeting will be convened following these items:

1. **Election of Chairman for Parish Council for the year 2020/2021**  
**Appointment of role of Responsible Financial Officer to Council**
2. **Declarations of interest** - to receive any Personal and/or Prejudicial interests from Councillors relating to any item on the agenda including planning applications which will be tabled prior to the formal meeting.
3. **Minutes of the Parish Council Meeting held on 11 March 2020** – to accept and adopt the draft Minutes as circulated.
4. **Matters arising from the Minutes of the Parish Council Meeting held on 11 March 2020** not included elsewhere in the agenda.
5. **Barton Meadow Play Area**
  - (a) Discuss and agree new contractor for grass mowing.
  - (b) Update regarding land sale
6. **Matters raised by the Clerk:**
  - (a) Revised Council Standing Orders to be accepted
  - (b) Annual Parish Council Audit report to be considered
7. **Maintenance:**
  - (a) Highways – to receive reports on any highways matters
  - (b) Footpaths and Byways – to receive information from Councillor Roger Keen, Footpaths Warden.
8. **Finance:**
  - (a) Accounts as at 31 April 2020 – to accept financial position, authorise payments and approve cheques as presented.
  - (b) Annual audited accounts to be reviewed, ready for approval at June meeting.
9. **Planning**

- (a) Planning applications received and commented on since March meeting
- (b) Decisions from Torridge District Council

**10. Items for information** – to receive any items of information from Councillors – for information only.

**Date of next meeting 10 June 2020**

**Mrs Jenny Baker**  
**Clerk to the Parish Council**